

ARCHITECTURAL MODIFICATION REQUEST FORM

Waterway at Hollywood Beach Condominium Association, Inc.

TO: Architectural Control Committee and/or the Board of Directors

REMODELING AND ALTERATIONS

The condominium Rules and Regulations are part of your Association's Documents. The Board of Directors is responsible for enforcing the Rules and Regulations and appreciates the cooperation of all homeowners and residents in ensuring full compliance, particularly with regard to remodeling and alterations of individual units. These Rules and Regulations include, but are not limited to, the following:

- Unit owners planning to remodel the interior of their units must inform the Association prior to beginning the project. An Architectural Modification Form must be completed by the unit owner and returned to the Management Office BEFORE any work is started. (SEE ATTACHED)
- Any and all alterations, remodeling or modifications to the interior of the units must have prior written approval from the Board and, if required, proper permits must be obtained. Any and all such work involving hammering or pounding noise must be done solely between the hours of 8:00 AM to 6:00 PM Monday through Friday, and Saturday between the hours of 11:00 AM to 6:00 PM.
- Remodeling or alterations to the exterior of the units (including patios and balconies) are not allowed. **BALCONY FLOORS CANNOT BE TILED OR MODIFIED IN ANY WAY.**
 - Building and unit numbers, front entry doors and hardware, shall not be removed by Unit Owners.
 - Attachments to the exterior walls, windows, railings or roof will not be allowed.
 - Contractors or Unit Owners cannot use hallways or common areas as work areas or to setup equipment.
 - No parking will be allowed on the grass or blocking the entryways. Contractors must use Owner's parking or park off property.
 - Contractors must coordinate with the Property Manager prior to closing any water valves or performing any plumbing or electrical work that could affect other units.
 - Contractors and owners will be responsible for removing construction debris away from the property. The large dumpsters on the property shall not be used by Contractors or unit owners to dispose of any construction materials, cabinets, appliances, etc. They must be removed outside of this property.
 - The elevator cannot be used to move tiles, wood or any other construction materials. The unit owners must make arrangements to contract for a lift to move heavy materials into upper floors units.

MOVING OF FURNITURE AND OR MATERIALS

No unit owner may schedule the moving of furniture into or out of the building(s) unless the move has been previously scheduled with the Association through the Management office. Moving hours will be limited to Monday through Friday between 8:00 AM and 8:00 PM and Saturday between 9:00 AM and 6:00 PM.

PLEASE DOWNLOAD AND REVIEW THE ASSOCIATION RULES AND REGULATIONS. REMEMBER THAT THE ENFORCEMENT OF THESE RULES IS BENEFICIAL TO ALL OWNERS BY PRESERVING THE VALUE OF OUR PROPERTY AND ENHANCING OUR COMMUNITY.

I have read, understood and agree to all terms and conditions stated above.

Signature

Date

ARCHITECTURAL MODIFICATION REQUEST FORM

Waterway at Hollywood Beach Condominium Association, Inc.

Owner _____ Unit# 2200 2600 _____

Phone: (Day) _____ (Eve) _____ Email: _____

Contractor _____ Phone _____

Approval is hereby requested to make the following modifications(s), alteration(s) or addition(s) as described below, or on additional attached pages as necessary.

In order for the association to properly review your request, you must include such details as the dimensions, materials, colors, design, location, pictures and any other pertinent data. Please ATTACH A DETAILED description of your modification along with drawings and/or plans. Copies of Contractor's License and current Certificate of Insurance, listing the Association as an additional insured must be provided prior to commencement of any work.

CERAMIC TILES AND OR HARDWOOD FLOORS REQUIRE INSTALLATION OF ADEQUATE SOUNDPROOF MATERIAL UNDERNEATH- SAMPLE TO BE PROVIDED PRIOR TO INSTALLATION.

Owner's Affidavit:

1. I have read the covenants and restrictions of the Association and agree to abide by same.
2. I agree not to proceed with any changes, improvements, modifications until I/we receive the prior written consent of the Board of Directors.
3. I agree that if the modification is not completed as approved, said approval can be revoked and the modification removed at owner's expense.
4. I will in no way alter, modify or cause damage to any common areas or common structures, including Limited Common Elements. I agree that I shall be wholly and fully liable and responsible for any and all damage done to common areas as a result of the modification.
5. I agree to abide by the decision of the Board of Directors and/or Architectural Committee.
6. I agree to comply with State, County and City building and electrical codes.
7. I agree to obtain all necessary permits (if applicable) and provide same to Board of Directors and/or Architectural Committee.

I have read, understood and agree to all terms and conditions of the Architectural Modification Request Form.

Signature _____

Date of Request _____

FOR ASSOCIATION USE ONLY - PLEASE DO NOT WRITE BELOW THIS LINE

Comments by Board and/or Architectural Committee: _____

Approved _____ Denied _____ By: _____
Signature Print Name/Title Date